



Student Internship Evaluation Form

Student Name

Date

Field Supervisor or Designee

Contact phone or email

Position of Field Supervisor or Designee

Address

Field Supervisor's (or Designee's) Evaluation:

Summary of Intern's Responsibilities and Performance:

Please evaluate the student based on the following scale:

1. Unsatisfactory
2. Barely satisfactory
3. Satisfactory
4. Good
5. Excellent

Please rate the student on the following:

Attendance and punctuality	1	2	3	4	5	NA
Completion of assignments	1	2	3	4	5	NA
Interpersonal skills	1	2	3	4	5	NA
Ability to accept increased responsibility	1	2	3	4	5	NA
Ability to make adjustments when needed	1	2	3	4	5	NA
Increased knowledge of the subject area	1	2	3	4	5	NA
Quality of work on assigned tasks	1	2	3	4	5	NA
Effort	1	2	3	4	5	NA
Attitude	1	2	3	4	5	NA

Please add any additional comments:

University Supervisor

Contact phone or email

Position of University Supervisor

UNIVERSITY SUPERVISOR'S EVALUATION

Overall Actual Accomplishments of the Intern:

Intern's Strengths and Areas for Improvement:

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Intern's Progress:

Final Grade: _____

Signature of University Supervisor:

I have read and understand all of the above.

Intern's Signature:

Date: